Treasury Management

Quick Reference Guide:

Notifications



Notification Preferences

To get started, log in to Treasury Connect and find your username in the top right-hand corner. Select this drop-down, and then **Notification Setup**.

1. Email and Mobile Number

- Enter your email address or verify it is correct.
- Enter your mobile number if you wish to use the Text Message delivery method.

2. Activating Notifications

Select the toggle button next to the individual notification to activate.

3. Delivery Methods

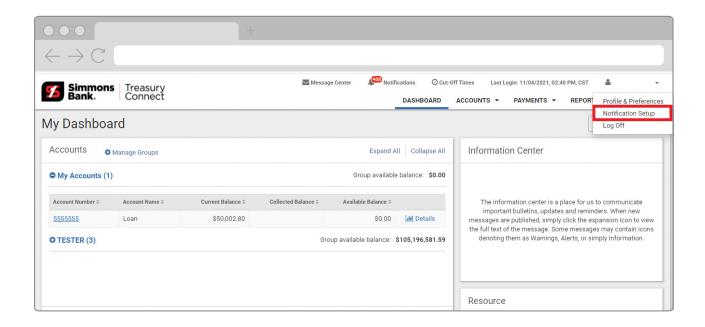
Notifications may be delivered by Email, Desktop and Text Message. To opt in for a delivery method, select the applicable checkbox.

4. Submit

To save changes made to Notification Preferences, select **Submit** at the bottom of the page.



TIP: If the notification is selected as FI Required, you will not be able to disable the notification or make changes to the delivery methods.

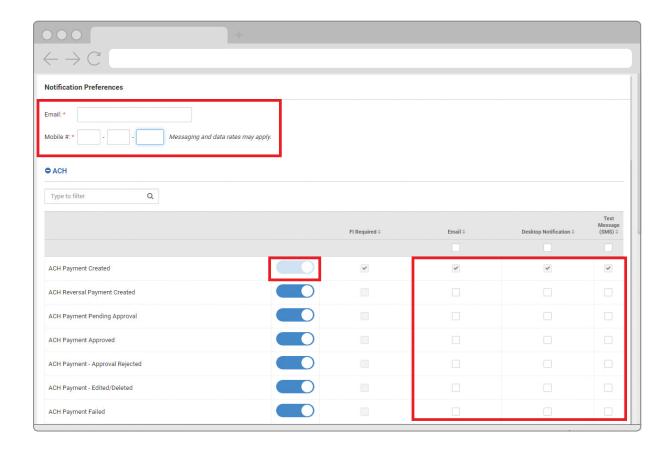


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Continued on next page

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Viewing Notifications

1. Display Notifications

Select **Notifications** to display All Notifications.

2. Filter by Type

Select to filter Notification display.

3. Type to Filter

Type in a character string and the notifications will be filtered by matching the character string. The filter looks for the character string across all columns. The filter will look to match the string at the beginning, middle or end of the data.

