



CONVERSION CHECKLIST

A STEP-BY-STEP GUIDE TO YOUR BANKING TRANSITION

As you transition to a Simmons Bank customer – and as we transfer your accounts – there are some key dates and details to remember. Your transition to Simmons Bank will be official on **Oct. 12, 2021**.

YOUR DEDICATED SERVICE ADVISOR (DSA)	After conversion, you will have an assigned dedicated service advisor to work with for all your Treasury service needs. You will receive an email in the weeks following Oct. 12 with their name and direct contact information. Until that time, please email treasurymanagement@simmonsbank.com or contact our Treasury Management Customer Service team at 1-800-551-4471 with any questions.
TREASURY MANAGEMENT TRANSITION SITE	The best way to stay informed about your transition to Simmons Bank is to regularly visit simmonsbank.com/tmwelcomelcb . Occasionally, dates and information may change during a conversion. This page will be updated throughout the process and provide you with the most up-to-date information you need to ensure a smooth transition.
PRODUCT TRAINING RESOURCES	Online training webinars will be offered several times leading up to the conversion. To register for one of these webinars, please visit simmonsbank.com/tmwelcomelcb . Important resources including a User Guide, training videos, and Quick Reference Guides are available at simmonsbank.com/tmresources . Printed User Guides are available upon request.
ONLINE BANKING	You will be unable to access online banking over conversion weekend beginning on Friday, Oct. 8, at 5 p.m. CT . Access will be restored at 8 a.m. CT on Tuesday, Oct. 12 . You will receive an email communication from treasurymanagement@simmonsbank.com with your login information and from noreply@simmonsbank.com with your initial login link.
ACH ORIGATION	The last day to originate ACH transactions will be Thursday, Oct. 7 . Please plan ahead for any transactions with an effective date of Oct. 8 or Oct. 12 by initiating these transactions prior to 3 p.m. CT on Thursday, Oct. 7 .
ONLINE BANKING NOTIFICATIONS	After your initial login, please click the arrow next to your username in the top right corner and select “Notification Setup” to confirm enrollment and set notification preferences.

TREASURY CONNECT APP	<p>Access balances, transfer funds, approve wires and ACH payments, and decision Positive Pay exceptions using your smartphone with the Simmons Treasury Connect mobile application – available for Apple®, Samsung® and Android® devices. This app will give you quick access to your accounts anywhere you go, 24 hours a day, 7 days a week. If you previously used mobile deposit, that function is available here also.</p>
WIRES	<p>Incoming wires using Landmark Community Bank’s routing number will continue to route to Simmons Bank for 30 days. However, we strongly encourage you to update all wires to Simmons Bank’s routing number (082900432) beginning Oct. 12. This will prevent any issues with entities not recognizing Landmark Community Bank’s routing number and therefore declining those wires.</p>
STATEMENTS	<p>Prior to conversion, we recommend downloading and saving eStatements from Landmark Community Bank’s online banking system, as eStatements will not immediately transition to Simmons Bank.</p> <p>You will receive two statements for October: one ending Oct. 8 and one ending Oct. 29.</p>
REMOTE DEPOSITS	<p>Your last Remote Deposit on the Landmark Community Bank platform will need to be made before 7 p.m. CT on Oct. 8. If you have any questions, please contact your banker.</p>
DUPLICATE ACCOUNTS	<p>If your account number has changed, you will be notified by your banker or Treasury Management Customer Service with further instructions. You will also receive information via mail from Deluxe, our preferred check supplier.</p>
ADMINISTRATION	<p>Simmons Bank requires self-administration for Treasury Management Services. For online banking, company admins have been identified by the Landmark Community Bank Cash Management team and are listed on the Simmons Bank Treasury Management agreements. Company administrators are responsible for user access and permissions. All administrators will need to check their users’ permissions post-conversion and contact treasurymanagement@simmonsbank.com or our Treasury Management Customer Service team at 1-800-551-4471 with any changes or questions.</p>
SIMMONS BANK	<p>Beginning Oct. 12, Landmark Community Bank locations will open as Simmons Bank.</p>

PRODUCT COMPARISON

This chart demonstrates the differences between Landmark Community Bank and Simmons Bank Treasury Management products and services.

	TODAY	AFTER OCT. 12, 2021
ROUTING NUMBER	084008468	082900432
ONLINE BANKING	<ul style="list-style-type: none"> • 6 months of transaction history • No cutoff for intra-bank transfers • Notifications for actions taken (ACH initiated, wire submitted for approval, etc.) and alerts for account activity (balance threshold met, credit posted) 	<ul style="list-style-type: none"> • 12 months of transaction history • Same-day intra-bank transfer cutoff is 8 p.m. • Notifications for actions taken (ACH initiated, wire submitted for approval, etc.)
INFORMATION REPORTING	<ul style="list-style-type: none"> • Transaction activity and balances shown on same report • Text version of statement available for download • Export formats available: spreadsheet (CSV), QuickBooks (QBO), Quicken (QFX), PDF, Intuit Interchange Format (IIF) and QYF 	<ul style="list-style-type: none"> • Transaction activity and balances are separate reports • Text version of statement not available for download • Export formats available: Open Financial Exchange (OFX), spreadsheet (CSV), PDF, BAI and QuickBooks (QBO)
ACH	<ul style="list-style-type: none"> • Cutoff is 3 p.m. • No same-day ACH capabilities • Creation methods: manual entry, Nacha upload and templates • Debit entries are posted at nightly processing 	<ul style="list-style-type: none"> • Cutoff is 6 p.m. • Same-day cutoff at 2 p.m. • Creation methods: manual entry, Nacha upload, templates, recipient list and import text file • Debit entries are memo-posted when initiated
REMOTE DEPOSIT	<ul style="list-style-type: none"> • Cutoff is 7 p.m. • Deposits do not post until nightly processing • Mobile deposit available through the Banno Mobile app 	<ul style="list-style-type: none"> • Cutoff is 6 p.m. • Deposits memo-posted throughout the day • Self-administration required • Login through Treasury Connect platform • Customers will remain on Remote Deposit Now platform • Mobile deposit available through Treasury Connect app
DOMESTIC WIRE	<ul style="list-style-type: none"> • Online wire cutoff is 3 p.m. • Wire templates available • Import option not available • Wires can be initiated via phone, fax, branch or online 	<ul style="list-style-type: none"> • Online wire cutoff is 4:30 p.m. • Wire templates and wire beneficiaries available • Import option is available upon request • Wires can be initiated via branch or online

	TODAY	AFTER OCT. 12, 2021
POSITIVE PAY	<ul style="list-style-type: none"> • Decision cutoff is 1 p.m. • Most check issue files do not require manipulation prior to upload • Separate check issue file must be uploaded for each account • Communication sent if items are not decided by cutoff 	<ul style="list-style-type: none"> • Decision cutoff is 12 p.m. • Some check issue files may require manipulation prior to upload if they contain header or summary data • One check issue file may be imported for multiple accounts • Items not decided by deadline will be returned • Reminder communication not provided
SWEEPS	<ul style="list-style-type: none"> • Access is available to Promontory/IntraFi 	<ul style="list-style-type: none"> • ICS Promontory Sweep - interest is memo-posted daily to view-only account in online banking; access Promontory website separately
SERVICE CHARGE	<ul style="list-style-type: none"> • Account charges occur on the 15th of each month 	<ul style="list-style-type: none"> • Account charges occur on the 5th of each month and are charged in arrears
AUTHENTICATION METHODS	<ul style="list-style-type: none"> • Authentication is required at login unless PC is recognized • Authentication required for any action where funds leave the bank 	<ul style="list-style-type: none"> • Authentication is not available at login at this time • Authentication is required for any action where funds leave the bank; additional levels of actions requiring authentication available • Authentication using tokens will continue; smartphone app is available for token authentication
STATEMENTS	<ul style="list-style-type: none"> • eStatements available • Account Analysis statements available online 	<ul style="list-style-type: none"> • eStatements not immediately available after conversion • eStatements will be stored for 18 months • Paper statements are available for an additional fee • Account Analysis statements available online

For questions, contact Treasury Management Customer Service at **1-800-551-4471** or treasurymanagement@simmonsbank.com.



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