

# Treasury Management

## Quick Reference Guide: Wire File Upload



The Wire File Upload feature supports companies with a high volume of domestic wire transactions by allowing them to upload wires in bulk, eliminating the need to manually input payments. It can also improve integration with their existing payment process.

This new functionality provides:

- An intuitive file upload workflow that allows you to review, edit and confirm wire file contents
- An easy-to-use file mapping tool that allows flexibility in creating/updating file formats
- New Wire File Activity reporting to easily track wires

## Updated Navigation

From the main navigation menu (under **Payments > Wire**), you can:

- **Upload Wires.**
- View **Wire File Activity.**
- Select **Wire Upload Formats.**

The screenshot shows the Simmons Bank Treasury Connect interface. At the top, there's a header with the Simmons Bank logo, 'Treasury Connect', and navigation links like 'Message Center', 'Notifications', 'Cut-Off Times', 'Last Login: 03/06/2025, 11:16 AM, CST', and a user profile. Below the header is a navigation bar with tabs: 'DASHBOARD', 'ACCOUNTS', 'PAYMENTS', 'REPORTING', and 'ADMIN'. The 'PAYMENTS' tab is selected, and a dropdown menu is open, showing options: 'Wire', 'Create USD Wire', 'Create USD Wire from Template', 'Upload Wires', 'Create FX Wire', 'Wire Activity', 'Wire File Activity', 'Recurring Wires', 'Wire Templates', 'Wire Creditors', and 'Wire Upload Formats'. The main content area is titled 'My Dashboard' and includes a section for 'Accounts' with a table of account balances. The table has columns for 'Account Number', 'Account Name', 'Current Balance', 'Collected Balance', and 'Available Balance'. A single account is listed with account number 'xxxxx5196', name '5196', and a balance of '\$3,045.11'. There's also a 'Group available balance: \$3,045.11' and a 'Details' link.

# Treasury Management

## Quick Reference Guide: Wire File Upload



### Wire File Upload Workflow - Summary

After you upload a file, you can:

- View a summary of the file, which includes the file name and a list of wires included in the file.
- Select **Details** to view information about a wire and edit its payment information.
- Exclude a wire from being submitted for processing by unchecking its box.

Simmons Bank Treasury Connect

Message Center Notifications Cut-Off Times Last Login: 03/06/2025, 11:16 AM, CST

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

### Upload Wire File

1. Select File 2. Summary 3. Review 4. Confirmation

#### File Upload Summary

File Name: wire file.csv

File Size:	0.344 KB	Total Wires:	2	Total Debit Amount:	\$0.02
		Total Creditors:	2		

<input checked="" type="checkbox"/>	Creditor Name	Debit Account	Wire Company Name	Effective Date	Wire Amount	<a href="#">Open All</a>
<input checked="" type="checkbox"/>	Test Company 1	xxxxx1488	TM Platform	03/10/2025	\$0.01	<a href="#">Details</a>
<input checked="" type="checkbox"/>	Test Company 2	xxxxx1488	TM Platform	03/10/2025	\$0.01	<a href="#">Details</a>

Viewing 2 items

[Back](#) [Review](#)

# Treasury Management

## Quick Reference Guide: Wire File Upload



### Wire File Upload Workflow - Review

You can review all wires for a final time before submitting the payments.

- Click **Details** to view information about a specific payment.
- If you want to make changes to the payment information, select **Back** at the bottom of the page to return to the Summary page.

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Treasury Connect

Message Center

Notifications

Cut-Off Times

Last Login: 03/06/2025, 11:16 AM, CST

Hi, [User Name]

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DASHBOARD

ACCOUNTS

PAYMENTS

REPORTING

ADMIN

Upload Wire File

1. Select File

2. Summary

3. Review

4. Confirmation

File Upload Review

Print

File Name: wire file.csv

File Size: 0.344 KB

Total Wires: 2

Total Debit Amount: \$0.02

Total Creditors: 2

Creditor Name	Debit Account	Wire Company Name	Effective Date	Wire Amount	Open All
Test Company 1	xxxxx1488	TM Platform	03/10/2025	\$0.01	Details

Wire Detail

Creditor

Test Company 1

Account Number: 5196

Agent Id:082900432

Agent Name: SIMMONS BANK

PINE BLUFF AR

Wire Company Name

TM Platform

Debit Account

xxxxx1488

Wire Amount

\$0.01

Frequency

One Time

Effective Date

03/10/2025

Purpose

Test

Additional Information

End to End ID

Test Company 2	xxxxx1488	TM Platform	03/10/2025	\$0.01	Details
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Viewing 2 items

# Treasury Management

## Quick Reference Guide: Wire File Upload



### Wire File Activity

Select **Wire File Activity** from the navigation to see a list of wire files that have been uploaded, along with details about each file, who uploaded the file, the total amount/number of wires, and the status of the wires.

- To see a list of wires in a specific file, select **Review** or the file name.



**Tip:** Select **Wire Activity** on the main navigation menu to view all wire activity, including pending approvals and future-dated wires as well as your wire history.

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Message Center Notifications Cut-Off Times Last Login: 03/07/2025, 07:55 AM, CST HI

DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

### Search Wire File Activity

File Name  
Source  
Received Date  
Amount

Date Range: 02/28/2023 - 03/07/2025

Specific Amount  
\$0.00

### Wire File Activity

Type to filter

File Name	File Size	Source	Received Date	Total Wires/Amount	Approved/Submitted	Pending	Rejected	Expired	Actions
<a href="#">wire test.csv</a>	178		09/16/2024	(2) \$0.02	2	0	0	0	<a href="#">Review</a>

Viewing 1 of 1 item

# Treasury Management

## Quick Reference Guide: Wire File Upload



### Wire Activity

Selecting a wire file lets you view all of its wire activity on the Wire Activity page.

- To view details for a wire, select the **Transaction ID**. (Note: The Wire Detail page will include the file name for the uploaded wire.)
- To view all the wire transactions for a wire file, select the file name.
- If a payment is Pending Approval, selecting **Approve** or **Reject** from the Actions menu drop-down will update its status.



**TIP:** You can approve or reject multiple wires at once by checking the corresponding boxes and clicking Approve or Reject at the bottom.

The screenshot displays the 'Wire Payment Activity' page in the Simmons Bank Treasury Connect interface. The page includes a search bar, a summary of wire activity (PENDING APPROVAL: 0, TRANSMITTED: 2, POSTED: 0, SCHEDULED: 0, APPROVAL REJECTED: 0, EXPIRED: 0, FAILED: 0, CANCELLED/DELETED: 1), and a table of transactions. The table has columns for Transaction ID, Wire Company, Wire Type, Debit Account, Creditor Name, Currency, Wire Amount, Effective Date, Created Date, OMAD, Status, and Actions. Three transactions are listed, all with a status of 'TRANSMITTED'. At the bottom, there are 'Approve' and 'Reject' buttons.

Transaction ID	Wire Company	Wire Type	Debit Account	Creditor Name	Currency	Wire Amount	Effective Date	Created Date	OMAD	Status	Actions
W000002809132	TM Platform	Domestic	Checking		USD	\$0.01	04/08/2025 Weekly	04/01/2025		CANCELLED	
W000002816162	TM Platform	Domestic	Checking	Test Company 1	USD	\$0.01	04/04/2025	04/04/2025		TRANSMITTED	
W000002816163	TM Platform	Domestic	Checking	Test Company 2	USD	\$0.01	04/04/2025	04/04/2025		TRANSMITTED	

# Treasury Management

## Quick Reference Guide: Wire File Upload



### Wire Upload Template Formatting Tool

You can customize the formatting of uploaded wire files.

- The first step is to select either a **Delimited** or **Fixed Position** file map.
- Select **Glossary** for information about character or size limits for fields.
- Tiles are color-coded for easy identification (such as **Payment Information** or **Creditor Information**). See the legend beside the Glossary link.
- In the mapping section, you can set the order of fields by dragging the tiles. Tiles displayed here are required and cannot be moved out.
- Optional tiles can be dragged up to the mapping section. The Filler Tile can be used as a placeholder for items in the file that will not be included in the payment details.

#### Fixed Position

When creating a Fixed Position file format, the tiles will display the position in the file and the character length of the field. You can adjust the length by using the arrows.

#### Delimited

When creating a Delimited file format, the field's position in the file is shown as the tile number. This number will update if the tile is moved.

**Wire Upload Template Formatting Tool**

Upload Format: **Delimited** | Fixed Position

Format Name \*

Text qualifier is identified by a single quote (') and a field delimiter is identified by a comma (,). If this format will be used for files sent via FTP, the name should not contain any spaces or underscores.

**Delimited**

Exclude Header Rows: 0 | Exclude Footer Rows: 0 | Item Amount: ☒ Decimal Included | ☐ Whole Dollar (798 = 798.00) | ☐ Implied Decimal (798 = 7.98) | Effective Date Format: mmddyyyy

**Column Order**

Drag and drop items to reorder columns:

Debit Account Type PAYMENT INFORMATION	1	Debit Account PAYMENT INFORMATION	2	Effective Date PAYMENT INFORMATION	3	Wire Amount PAYMENT INFORMATION	4	Purpose PAYMENT INFORMATION	5
Agent ID CREDITOR INFORMATION	6	Account Number CREDITOR INFORMATION	7	Name CREDITOR INFORMATION	8	City/Town Name CREDITOR INFORMATION	9	State/Country Sub Division CREDITOR INFORMATION	10
Post Code CREDITOR INFORMATION	11								

Drag and drop optional items to the space above to activate:

Additional Information (optional) PAYMENT INFORMATION	End to End ID (optional) PAYMENT INFORMATION	Notes (optional) CREDITOR INFORMATION	Building Number (optional) CREDITOR INFORMATION	Street Name (optional) CREDITOR INFORMATION
Department (optional)	Sub Department (optional)	Post Box (optional)	Building Name (optional)	Floor (optional)

**Save** **Cancel**

# Treasury Management

## Quick Reference Guide:


### Wire File Upload



## Wire Upload Formats

Select **Wire Upload Formats** from the main navigation menu to see your saved file formats.

- Select **Create New Format** to go to the mapping tool, where you can create a new wire upload format.
- Click the trash can to delete a format.
- Select the name of a saved upload format to view and edit it with the file mapping tool.



Simmons Bank

Treasury Connect

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Message Center

172

Notifications

Cut-Off Times

Last Login: 03/07/2025, 07:55 AM, CST

Hi,

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DASHBOARD

ACCOUNTS

PAYMENTS



REPORTING

ADMIN

Wire Upload Formats

Create New Format

Print

Upload Formats	Type	Created Date	Created By	Actions
<a href="#">Bulk Test Delimited</a>	Delimited	02/05/2021		
<a href="#">Wire Upload Delimited</a>	Delimited	03/07/2025		

Viewing 2 items